NEWPORT PLACE CONDOMINIUM ASSOCIATION BOARD OF DIRECTORS MEETING MINUTES: SEPT. 27, 2018

BOARD MEMBERS PRESENT: Mike Smith, Jennifer Hathaway

BOARD MEMBER ABSENT: Sheryl McCallum

HOMEOWNER: Aaron Rognstad CONTRACTORS: None scheduled

CPMG: Association Manager Lynda Reifman Minutes taken and written by Lynda Reifman

Meeting called to order at 6:00 p.m. by Jennifer Hathaway. Quorum of Board of Directors established.

Board of Directors meeting minutes:

A motion was made by Mike Smith, seconded by Jennifer Hathaway, and passed unanimously, to approve the Nov. 2, 2017, minutes as written.

Homeowner Forum:

Aaron Rognstad asked if the Comcast cables on the roofs and sides of the buildings could be bundled in a neater manner. The Board directed Lynda Reifman to contact Comcast with a request to correct the situation.

Financial Statement:

The Board reviewed and accepted the August 2018 statement prepared by CPMG.

2019 Budget:

The Board reviewed the 2018 operating expenses and estimated 2019 expenses. The Board considered an option prepared by CPMG and asked for an additional option to meet FHA re-certification requirements prior to adopting the 2019 budget.

Association Manager's Report: Lynda Reifman

- *A motion was made by Mike Smith, seconded by Jennifer Hathaway, and passed unanimously, to approve a proposal submitted by WDR to replace the stairs on the drive through side of #216 in the amount of \$5,919.82 and correct the common area sidewalk step at a not to exceed \$600.00.
- *A motion was made by Mike Smith, seconded by Jennifer Hathaway, and passed unanimously, to accept the 2019 CPMG management agreement.
- *The Board accepted the Association's insurance renewal policy submitted by AssuredPartners.

*The Board scheduled the 2018 Annual Meeting at 6:30 p.m. on Nov. 1. 2018, with a Board meeting at 6:00 p.m.

*The Board agreed to relocate the parking space reserved for motorcycles from the west end at the entrance to the east end of the carports on the south side of the community.

A line will be painted in the new space to designate the parking of two motorcycles. The original space will revert to a visitor space.

Adjournment: 7:10 p.m.